

# CITY OF BUNKER HILL

## DIRECT DEBIT AUTHORIZATION AGREEMENT

Customer Name: \_\_\_\_\_ Water Acct Number \_\_\_\_\_

Service Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

I hereby authorize the City of Bunker Hill to automatically withdraw from my checking account (identified below), the amount stated on my monthly statement for all water and sewer charges at the above address. I authorize the FINANCIAL INSTITUTION names below to accept such withdrawals initiated by the City of Bunker Hill. Withdrawals shall be made from my checking account on or about the, (circle one) alternate dates not available at this time.

3<sup>rd</sup> of the month    or    15<sup>th</sup> of the month

This authorization will remain in effect until the City of Bunker Hill has received written notification from me terminating this agreement. All written notification will allow a 30 day termination period from the date of notification to afford the City of Bunker Hill and the Financial Institution named on the attached voided check a reasonable opportunity to act on my request.

I further understand and authorize that should any of the preauthorized debits made through this agreement be dishonored for non-sufficient funds (NSF) or any other reason, the amount due must be paid in full at the City of Bunker Hill within 10 business days after receiving notification by the City of Bunker Hill, along with a NSF/collection fee of \$25.00.

Bank Name: \_\_\_\_\_

Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_